

## **HUC Leadership Positions:**

**Board of Directors:** We have (1) opening appointment on the Board of Directors. Like any other organizations, the Board of Directors is not a elected position. We will proceed with filling this position as follows: we are accepting nominations from anyone who would like to fill this spot and serve on the board. This person will work with the other two Board Members to provide strategic guidance to the Houston Ultimate Community, by-laws, and the IRS Tax Filings. Because this is a pivotal strategic role, this person needs to be willing to serve a 2-year term. The determination of the third member of the Board of Directors will come from the input of the newly-elected officers (see below) and the final decision from the existing Board of Directors.

The following officer positions will serve for one year.

**President:** The role of the President is to provide strategic guidance on PR and membership, and assist at a high level with the organization of events. Additionally, the President will fill in the gaps of events and assist in organizing volunteers for any help needed in order to make events successful.

**Treasurer:** The role of the Treasurer is being expanded to approve budgets for events, approve reimbursements and write checks, as well as to post finances to the website. This person must be detail-oriented and work with each Event Officer to ensure event success.

**Webmaster:** The webmaster is responsible for look/feel on the web, content, event sign-ups, polls, forums, etc. More than one webmaster is welcome (and greatly appreciated!), but HUC needs one person to be accountable for the website maintenance at the end of the day (i.e., making sure the code is not broken, ensuring up-time especially around events, etc.) This person must be easily accessible via phone or e-mail to help troubleshoot any problems, especially around event milestones (sign up deadlines, day before events, etc.)

**Sponsorship Coordinator:** This officer will be responsible for establishing relationships with businesses and organizations for the purpose of providing monetary or product support for HUC events. This person will secure this support in conjunction with the event coordinators so that the event can provide a bigger draw for participants and/or greater contribution to the charity chosen for that event. They will be responsible for communicating contacts and progress updates to the HUC officers and can solicit assistance from community members.

**Charity Liaison:** This officer will be responsible for establishing relationships with Houston-area non-profit, charitable organizations for the purpose of linking HUC events to specific charities. This person will bridge the gap between each HUC event coordinator and the event-specific charity contact. The liaison will report all charitable details directly to both the event coordinator and the president.

**At Large Officers:** This is a role to represent the voice of the community (recreational, competitive, elite, youth). These volunteers help across all events and assist the

President. This is perfect for someone who wants to be more involved in HUC but not necessarily at the event-specific level.

**Event Officers:** Event Officers are responsible for the specific event. The HUC Board will assist with historical knowledge, budget information, lessons learned, and will help recruit additional volunteers. \*Local Teams and other groups are welcome to sign up to run an event; a percentage of the proceeds will go back to the team to continue to build the community. Officers are needed for the following events:

- 1) **Summer League**
- 2) **Summer Night Hat Tourney**
- 3) **Competitive Series**
- 4) **High School League & Tournament**
- 5) **Winter League**
- 6) **HFL Charity Hat Tourney**
- 7) **Spring League**
- 8) **TBUF**

**Volunteers:** Volunteers are needed to continue to help HUC grow. Is there something missing in this organization that's not being covered by an officer above? We'd love your assistance! Items like Public Relations, Membership, Communication, and others are always in need of leadership. If you want to be involved, not necessarily as an elected position, but as someone who wants to help, we want you! E-mail [huc@houstonultimate.org](mailto:huc@houstonultimate.org) and you will be put on the distribution list for all officers and will be invited to attend all officer meetings.